

## Auditing the ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and QESH Management System

### INTRODUCTION

This course aims at providing a practical understanding and application of internal QESH audit principles and practices. The course will discuss how to audit ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018 requirements as well as what auditors should look for during internal QESH audit. Participants will acquire the auditing knowledge and skills required to conduct internal QESH audits.

Guidelines from the auditing standard, ISO 19011:2003 has been introduced to the course framework.

### OBJECTIVES

- Know how to plan, conduct and report internal QESH audits
- Understanding how to audit requirements in ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 standards and QESH system

### CONTENTS

- ✓ Introduction to Auditing
- ✓ Audit Planning: Audit objectives, scope, teams, plans, programmes and checklists
- ✓ Auditing ISO 9001, ISO 14001, ISO 45001 requirements and QESH system
- ✓ Audit Performance: Audit strategies, interview, observations and evidences
- ✓ Audit Reporting: Audit findings, non-conformance statements and positive practices
- ✓ Audit Closure: Correction, corrective action, closing NCRs
- ✓ Discuss on sample audit documents (audit plans, checklists, reports and NCRs)
- ✓ Practice Session 1: Role play in conducting internal audits
- ✓ Practice Session 2: Writing non-conformance statements
- ✓ Sharing, discussion and Q & A

### TRAINER

**Dato' Ir. K. Laxana Naidu**, Principal Consultant of Sysnovate with 21 years of experience in providing consultancy and training in quality, environmental, safety and health management. He has lead over 100 companies in construction, property development, engineering and related sectors attain certification to ISO 9001, ISO 14001, OHSAS 18001 and ISO 45001 standards.



### DETAILS

**In-house & Public Training**  
**Venue: Client's Venue (In-house Training) / Sysnovate Training Centre (Public Training)**

**Register Now. Email Training Registration Form to [sysnovatetraining@gmail.com](mailto:sysnovatetraining@gmail.com)**  
**For further information, contact Ms. Nadiah at 603 4045 8502.**

### CCD POINTS

**CIDB**  
**Malaysia**

**10 CCD**  
**POINTS**

### WHO SHOULD ATTEND

**Management, QESH Management Representatives, QA/QC Managers, ESH Managers, Executives, QA/QC Personnel, Safety & Health Officers, Environmental Executives and those who plan to conduct internal QESH audits.**



# SYSNOVATE TRAINING CENTRE

SYSNOVATE SOLUTIONS SDN BHD (618640-U)

Management & Lean-Agile Consultants

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[www.sysnovate.com.my](http://www.sysnovate.com.my)

## COURSE REGISTRATION FORM

### Registration

Please write or print the particulars clearly to facilitate registration:

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course Date: \_\_\_\_\_

No.	Name of Participant	Position	IC Number	Fee (RM)
1.				
2.				
3.				
<b>Total Fees</b>				

Kindly attach a separate list if the space is insufficient.

To register for the course, email Course Registration Form with authorized signature to [sysnovatetraining@gmail.com](mailto:sysnovatetraining@gmail.com)

For further information on the course, kindly contact Ms. Nadiah at 603 4045 8502.

### Payment & Administrative Details

- The payment shall be made at least three (3) working days before the course date.
- Enclosed a cheque no. \_\_\_\_\_ for RM \_\_\_\_\_ made payable to **SYSNOVATE SOLUTIONS SDN BHD.**
- The cheque should be sent to the following address:  
**SYSNOVATE SOLUTIONS SDN BHD, 254A, 2<sup>nd</sup> Floor, 2<sup>nd</sup> Mile, Jalan Ipoh, 51200 Kuala Lumpur.**
- Alternatively, bank-in to our bank account:  
Beneficiary's Name: **SYSNOVATE SOLUTIONS SDN BHD**  
Bank Name: **MAYBANK, A/C No: 514075013217**
- Written cancellation is accepted and shall be at least 3 working days prior to course date. Participant can attend a training course in the future.
- Sysnovate Solutions reserves the right to change the course date, speaker(s) and venue due to unforeseen circumstances.

### Approval of Course Registration

SYSNOVATE-MC

Authorised Signature: \_\_\_\_\_

Company Stamp:

Date: \_\_\_\_\_

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